

Bulletin Notice/Information

To have your information in the bulletin you MUST turn this form into the receptionist by 10AM Thursday.
You can leave the form in the In-Box at the receptionist desk.

*****The notice will be placed in YOUR words unless otherwise requested!
The event title will be bolded at the top of the notice!*****

Date to go into Bulletin: _____
Last Date to be in Bulletin: _____

Place on Website Yes No Webpage: _____

Contact Person: _____
Contact Number/Email: _____

Event Title/Headline: _____
Date: _____
Time: _____
Additional Information: (50 words or less) _____

This event will be open to:

- ALL
- SUNDAY SCHOOL
- ELEMENTRAY SCHOOL
- MIDDLE SCHOOL
- HIGH SCHOOL
- YOUNG ADULTS
- PRIME TIMERS
- MEN
- WOMEN
- PRESCHOOL
- EXTENDED CARE
- OTHER: _____

Child Care Provided: Yes No